

Slupno, 20.04.2017
place date

BART Ltd Limited Partnership
Ul. Norwida 4
05-250 Slupno
NIP: 118-07-41-884
Contracting authority data

INQUIRY No. 8/2017 of 20.04.2017

In connection with realization of the Project under the name:
„Development of innovative stabilization methods and new formulations of natural colorants
and colouring foodstuff for the food industry”

Co – financed by European Regional Development Fund under the action 1.2 „R&D activity of
companies – type of Projects – R&D Projects” within the confines Regional Operational
Programme of Mazowieckie Voivodeship 2014 – 2020

By **BART Ltd limited partnership**
we invite you to participate in the inquiry, which is organized to select a suppliers of raw
materials for our Project.

I. INTRODUCTION

1. For proceeding we do not use legal rule of 24 January 2004 – Law of public order, called further “act of law”.
2. The proceedings are conduct in line with a rule of fair competition, equal treatment of contractors, effectiveness, openness, transparency.
3. The proceedings are conduct in polish and English.
4. Estimated order value is more than 50 000 PLN and less than 209 000 EUR.

II. NAME AND ADDRESS

BART Ltd Limited Partnership
Ul. Norwida 4
05-250 Slupno
Poland

III. ORDER DESCRIPTION

Supply of raw materials:

Lp.	Raw materials	Concentration	Volume	Quality requirements	Other quality requirements
1	betacarotene min 30 % CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24221000-9 Dyeing extracts 24224000-0 Colouring matter 24200000-6 Dyes and pigments	min 30%	17 kg	Maximum absorption (UV/VIS) at 453 - 457 nm Relative extinction at 340 nm: max 0,08	The product should have parameters that allow it to be used as a raw material for the production of food products and should comply with EU requirements and regulations for raw materials used in the food industry.
2	apocarotenal min 20 % CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24221000-9 Dyeing extracts 24224000-0 Colouring matter 24200000-6 Dyes and pigments	min 20%	21 kg	Maximum absorption (UV/VIS) at 453 - 457 nm	
3	lycopene min 20 % CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24221000-9 Dyeing extracts 24224000-0 Colouring matter 24200000-6 Dyes and pigments	min 20%	6 kg	-	
4	bixin 20-80 % CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24221000-9 Dyeing extracts 24224000-0 Colouring matter 24200000-6 Dyes and pigments	80% (In case of unavailability the concentration may be lower but not lower than 20%)	6 kg	-	
5	lutein 20 -90 % CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24221000-9 Dyeing extracts 24224000-0 Colouring matter 24200000-6 Dyes and pigments	90% (In case of unavailability the concentration may be lower but not lower than 20%)	6 kg	-	
6	curcumin 95 % CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24221000-9 Dyeing extracts 24224000-0 Colouring matter 24200000-6 Dyes and pigments	min 95%	27 kg	-	
7	Wood charcoal 90-100 % CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24327200-4 Wood charcoal 24224000-0 Colouring matter	min 90-100%	30 kg	-	

8	Black carrot juice concentrate – Colouring foodstuff CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24224000-0 Colouring matter 15321800-2 Concentrated juices	brix (refractometer value): 64,0 - 66,0	25 kg	Colour Amax (EV) +/- 525 nm: 3,8 - 4,9
9	Orange carrot juice concentrate – Colouring foodstuff CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24224000-0 Colouring matter 15321800-2 Concentrated juices	brix (refractometer value): 64,0 - 66,0	25 kg	Total carotenoids: ≥ 1300 ppm
10	beet root juice concentrate – Colouring foodstuff CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24224000-0 Colouring matter 15321800-2 Concentrated juices	brix (refractometer value): 64,0 - 66,0	25 kg	Betanine content: min 0,20 g / 100 g
11	Chokeberry juice concentrate – Colouring foodstuff CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24224000-0 Colouring matter 15321800-2 Concentrated juices	brix (refractometer value): 64,0 - 66,0	25 kg	-
12	Elderberry juice concentrate – Colouring foodstuff CPV CODE: 24327100-3 Vegetable derivatives for dyeing 24224000-0 Colouring matter 15321800-2 Concentrated juices	brix (refractometer value): 64,0 - 66,0	25 kg	-

IV. PARTIAL ORDER DESCRIPTION – IF THE CONTRACTING AUTHORITY ALLOWS PARTIAL OFFERT:

The contracting authority **allows** the possibility of submitting partial offers.

V. PLACE AND DEADLINE FOR SUBMITTING THE OFFERT:

The offers have to be submitted with the completed Inquiry Form (attachment no. 1) – in person or by post to: ul. Norwida 4, 05-250 Slupno or by e-mail: kamil.pietruszynski@bart.pl (In this case the sender, its address and person who issue the offer should be known. If the offer is submitted in the form of a scan and sent by e-mail, it has to include the signature of the issuer and the stamp).

The deadline of submitting the offer is: 28.04.2017 at 4 pm.

The offers opening will take place on 28.04.2017 at 4:10 p.m. at Norwida 4, 05-250 Słupno.

In case when the offer will be send by post to: ul. Norwida 4, 05-250 Słupno, the date of received will decide.

VI. THE DESCRIPTION OF PREPARATION THE OFFER:

1. The offer should be prepared in a single copy, on the Inquiry Form (attachment no. 1).
2. The offer should be signed by authorized person to represent the Supplier according to form of representation with the representation form specified in the National Court Register or in the other document characteristic of a form of organization or by the authorized person, but the power of attorney have to be enclosed with the offer.
3. All places, where the Tenderer made the changes should be signed by the person who will sign the offer.
4. The offer should be written in Polish or English.
5. The offer should be in line with the description of the subject of the order.
6. With the offer you should apply:
 - letter of authority (authorization) to act on behalf of the Tenderer unless the right to represent the Tenderer does not arise directly from the registration document;
7. The offer pages should be numbered, initialled and tied in such a way as to prevent accidental decomposition.

In case of formal deficiencies and obvious writing and accounting mistakes Purchaser can call on the Offerer to complete or change the mistakes within three days. The completed offer must be submitted in the mode indicated in V. If offerer does not complete the deficiencies within the time limit the offer will be rejected. Completing the formal deficiencies in the offer cannot lead to its substantive change.

VII. VALIDITY OF THE OFFER

The offer should be valid 30 days from the deadline of submitting the offers.

VIII. FACTORS DETERMINING THE SELECTION OF THE OFFER AND THEIR WEIGHT

- **Net price in PLN** - 70 points (70%)
- **Maximum delivery time (in weeks)** - 30 points (30%)

A choice will be made on the basis of the highest number of points obtained according to the following methodology:

By the factor of "**Net Price in PLN**", the Purchaser understands by the net price per kilos of raw materials specified by the Offerer. The note for the factor "**Net Price in PLN**" (Kc) will be calculated on the following formula:

$$Kc = \frac{Cn}{Co} \times 70\% \times 100$$

Cn – the lowest proposed net price

Co – The net price proposed in the offer

Kc – number of points for “net price in PLN”

By the factor of “**Maximum delivery time**” the Purchaser understands delivery time in weeks which is described in the annex no 1 in inquiry form. The note for the factor “Maximum delivery time” will be calculated on the following formula:

$$Kt = \frac{Tn}{To} \times 30\% \times 100$$

Tn – the shortest delivery time

To – Delivery time proposed in the offer

Kt – The number of points awarded to the offer in the factor “Maximum delivery time”

Among the effectual offers the Purchaser will choose the most favorable offer which meets all regulations specified in the detailed description of the subject of the order and obtains the highest number of points in the final evaluation.

$$K = Kc + Kt$$

K – number of points in final

Kc – number of points awarded in the factor “net price in PLN”

Kt – number of points awarded in the factor “maximum delivery time”

Value of points in each factors was given to two decimal places, round numbers will be done with generally accepted mathematical rules.

IX. CONDITIONS FOR PARTICIPATION IN THE PROCEEDINGS:

The Tenderer who wants to apply the offer should meet the following conditions:

1. The Tenderer is in the economic and financial condition ensuring execution the order. Compliance will be assessed on the basis of the tenderer Statement.
2. The Tenderer who has the right to carry out business activities in accord with the object of the order. The execution of the condition will be verified on the basis of the object of activity (for example PKD or EKD Codes) indicated in the registration document of the Tenderer.
3. The Tenderer can be rejected from the proceedings if he gives too low price. The price is too low when the offer price is 30% lower than the order value or 30% of the arithmetic average of all submitted offers. In such situation, the Purchaser will ask the Tenderer for explanation and submitting evidence regarding the elements of the offer influencing the price, if the price of the offer, in the opinion of the Purchaser, seems to be too low in relation to the object of the contract and it raises doubts as to the possibility of

execution of the object of the order in accordance with the requirements formulated by the contracting authority or resulting from separate regulations.

4. The Tenderer will be rejected if:

- The Tenderer executes directly procedure in the preparation of offer or used person who executes procedure in the preparation of the offer, unless participation of this Tenderer does not impede fair competition
- The Tenderer applies false information which has influence on the result of conducted proceedings.

- The Tenderer is an entity related to the Purchaser in person or in capital. Capital or personal connections are understood as interconnections between the Purchaser or the persons authorized to make an engagements on behalf the contracting authority or persons who execute the actions related to the preparation and carrying out the procedure for selecting the Contractor on behalf of contracting authority, relying on:

- a) participating in the company as a partner in a partnership
- b) owing at least 10% of shares
- c) acting member of a supervisory or management body, procurement holder, proxy
- d) remaining in a legal or factual relationship which may raise doubts as to the impartiality of the choice of contractor, in particular matrimony, blood relationship, kinship, second degree kinship, adoption, guardianship.

The above condition will be verified on the basis of the Tenderer's Statement (enclosure no 2 in inquiry form).

The Purchaser reserves the right to verify that the tenderer meets this condition on the basis of his knowledge and available documents.

5. During the research and evaluation the purchaser can ask the tenderer about the offer.

6. The tenderer will incur all cost connected with preparation and submission the offer.

7. Submission of the offer by the Tenderer does not constitute as a conclusion of a contract.

8. The Contracting authority reserves the right that contract between the contracting authority and the Tenderer will starts when a deliveries will start.

9. The Tenderer can submit only one offer.

X. ADVISABLE AUTHORIZED PERSONS TO INFORM:

Kamil Pietruszyński (proxy) is authorized to communicate with the Tenderers

Tel.: 696 09 88 77

e-mail: kamil.pietruszynski@bart.pl

It is reserved that any information, relating to the subject of the order will be communicated to all tenderers and made available to the public by posting the inquiry on the contracting authority's website and sending to all the company to whom the request is submitted.

XI. THE OTHER DETAILS:

1. The information about the result of proceedings will be send to each tenderer who has submit the offer and the offer will be upload on contracting authority's website <http://bart.pl/>.

2. If the Tenderer whom offer will be chose, will evade the contract, the contracting authority will chose the best offer from the others offers.
3. The Tenderer do not entitle a legal protection measures (protest, appeal, complaint) specified in the provisions of the Public Procurement Law.
4. The Contracting authority reserves the right to cancel the inquiry procedure at any time.


Signature

Kamil Pietruszyński
PROKURENT

- Attachment no. 1 – offer form
- Attachment no. 2 - Statement of the lack of personal and capital relations